

Ursuline College Residence Hall Contract 2020/2021

Student LAST Name:	FIRST Name:
Date of Birth:	Contact #:
Address:	
City, State, Zip:	

TYPE:	New First Year Undergrad	New Transfer Undergrad	Continuing Undergrad
	GRAD	ABSN	OTHER:

Subject to the policies and procedures presently in force or hereafter adopted by the college, () which are incorporated by reference herein, I hereby agree to the terms set forth. This Residence Hall Contract ("Contract") is by and between URSULINE COLLEGE and the above-named student.

Terms of Contract and Occupancy: URSULINE COLLEGE will provide the student a room in a college residence hall while enrolled in classes at the College during the 2020-2021 academic year. URSULINE COLLEGE will provide the student with a meal plan (board) subject to the terms and conditions of the College's Dining Services, which may change from time-to-time at the College's discretion, and can be accessed at the following website:. The student hereby accepts a meal plan contract payable in advance each semester. All students must select a meal plan. Failure to select a meal plan shall be considered the selection of the full meal plan, and the student agrees to pay in accordance with that selection. The student agrees that this Contract is for the entire academic year and agrees to pay for room and board for the full academic year. If the student's occupancy commences after the beginning of the academic year, payment will be on a pro-rated basis.

Room and board rates for 2020-2021

<u>Double room:</u> \$5,600/year	<u>Single room:</u> \$6,800/year	<u>Suite (Smith Hall):</u> \$7,700/year
<u>*Partial meal plan:</u> \$5,170/year	<u>Full meal plan:</u> \$5,632/year	<u>Expanded meal plan:</u> \$6,120/year
<i>*(Partial meal plan for junior (3rd year), senior or graduate Smith Hall residents only)</i>		

The residence halls will be closed during break periods. The student will not be allowed to occupy a room prior to the official opening dates or after the official closing dates or during the break periods except under the following circumstances:

- A. Graduating seniors remaining on campus for commencement activities.
- B. By special written permission of the Director of Residence Life. Additional charges will be assessed according to a schedule established by the Business Office.

Subject to availability of space, URSULINE COLLEGE will make every effort to assign accommodations to student preference, but the College will not guarantee assignment to a particular residence hall, type of accommodation, specific roommate, or single room. Single rooms are ONLY guaranteed to students with appropriate documentation of a disability that requires accommodation pursuant to Section 504 of the Rehabilitation Act. Documentation of disability and need for single room accommodation must be provided no less than annually.

URSULINE COLLEGE reserves the right to:

- A. Change or cancel room assignments in the interests of order, health, safety, or discipline.
- B. Inspect all rooms for purposes of fire protection, sanitation, safety, maintenance, and rule enforcement.

Rights, Rules, and Regulations: Students are entitled to all rights provided to them in the Ursuline College Student Handbook and the Residence Life Handbook, which can be accessed at the following website:. The College reserves the right to establish or modify policies and procedures that have campus-wide application, which apply to residence halls. The Student agrees to abide by the Student Code of Conduct and all other College rules, regulations and policies contained in the Student Handbook and the Residence Life Handbook, as well as any amendments thereto (collectively hereinafter "College Policies").

Room Entry and/or Search: While fulfilling their administrative responsibility to enforce College Policies, or in order to conduct routine services, maintenance, damage, occupancy, or health and safety functions, members of the College and/or Residence Life Staff may enter student rooms at any time. Per the Residence Life Handbook, The Residence Life Team enters all rooms and suites for break health and safety inspections on the scheduled day of hall closing for each break.

Insurance of Personal Property: URSULINE COLLEGE assumes no responsibility to hold or protect student property and shall assume no responsibility for the theft, destruction, or loss of money, valuables, or other personal property belonging to or in the custody of the student for any cause whatsoever, whether such losses occur in the student rooms, storage rooms, public areas, or elsewhere in the hall. Students are advised to keep their rooms locked. Residents should carry their own insurance protection against loss or damage.

Responsibility for Damage or Loss: The student agrees to be liable for damage or other loss incurred to the building, room furniture, fixtures, and equipment. Damage within a room is the responsibility of the students assigned to that room. Damages that occur in public areas (e.g., restrooms, lounges, etc.) that are not attributable to a specific individual or group shall be shared equally by the residents of the living area where these damages occur. The student agrees to pay such damages to URSULINE COLLEGE upon demand.

Termination by the College: The College reserves the right to terminate this Contract and take possession of any room, at any time, for violation of any provision of the Contract or College Policies. Upon termination of this Contract, the Student must

Ursuline College Residence Hall Contract 2020/2021

immediately vacate the residence hall in accordance with the terms specified by the College. Students will continue to be responsible for all Contract fees, including all applicable charges that are due under the Contract, for the remainder of the academic semester.

Prior to terminating a Contract and pursuant to Ohio Revised Code Section 5321.031 and the Residence Hall Judicial System Disciplinary Process, the College will provide the Student with written notice (letter or e-mail) of the purported violation(s). An administrative hearing will then be held by the Associate Dean of Students and/or the Vice President of Student Affairs within forty-eight (48) hours of the written notice. At this hearing, the Student will be given an opportunity to challenge or otherwise explain the conduct in question. If the hearing determines that the Student's Contract will be terminated, the Student must immediately vacate the residence hall in accordance with the terms specified by the College. An appeal may be taken of this decision to either the Vice President of Student Affairs or the Vice President of Academic Affairs. The appeal must be made in writing within 14 consecutive calendar days of the written notification.

These procedures will be used in all cases except where the Student's presence in the residence hall poses an immediate threat to persons or property, as determined by appropriate College personnel. In this case, the Student may be temporarily removed from the residence hall, pending an expedited hearing on the matter. This action is temporary in nature and the Student's Contract will remain in full force and effect, pending the outcome of the hearing.

Reasonable written notice will be provided within forty-eight (48) hours before a hearing is held on any matter. All Contract terminations initiated by the College will be subject to approval by the Vice President of Student Affairs and/or the Vice President of Academic Affairs.

This Contract is automatically canceled if the Student's enrollment is officially terminated through withdraw or dismissal from Ursuline College. No refund will be made to any Student who is dismissed from the College for any reason, or who is removed from the Residence Hall for violation(s) of College Policy. Students not enrolled in class due to an outstanding balance may not move-in to the residence halls until the balance is rectified with the Business Office.

Termination by the Student: Student may be released from the Contract under the following circumstances:

- A. Completion of degree requirements at mid-year.
- B. Withdrawal from the College.
- C. Due to extenuating circumstances as determined by the Director of Residence Life and/or Associate Dean of Students. A Request for Housing Release form must be completed and returned to the Director of Residence Life.

Students who withdraw from the Contract in writing prior to July 1, 2020 will not be charged the room and board costs for the semester.

Room and board charges will be applied to students' bills on the July 1, 2020. Students who withdraw from the Contract after July 1, 2020 will not receive a refund for room or board charges for the remainder of the Contract term unless the student meets one of the above criteria. The rates, dates, refund, or other policies set forth in this Contract supersede conflicting rates, dates, refund or other policies as they may appear in other documents.

Conduct during Finals Week: Those Students who violate College Policies during finals week may face immediate disciplinary action, up to and including immediate temporary removal from the residence hall. In the case of an immediate temporary removal, an expedited hearing will be held before the Associate Dean of Student Affairs and/or the Vice President of Student Affairs within forty-eight (48) hours of the temporary removal. Prior to the hearing, the Contract will remain in full force and effect. After the hearing, the Associate Dean of Student Affairs and/or the Vice President of Student Affairs may determine whether the Student's Contract will be terminated. If the Contract is terminated, the Student may file an appeal to the Vice President of Student Affairs or the Vice President of Academic Affairs, in accordance with the procedures outlined in the College Policies.

Examples of disruptive behavior that may cause immediate temporary removal include, but are not limited to: physical abuse, fighting, malicious destruction of property, uncontrolled horseplay, sports in the hallways, pranks, other rough play, etc. In addition, any activity or conduct that could endanger a Student's own health and safety and/or that of other Students and guests may be subject to disciplinary action that could include immediate temporary removal from the residence hall.

I have read the above contract and agree to abide by the terms and conditions as set forth herein and by the policies and procedures adopted by the College or its Department of Residence Life.

I acknowledge that I am accepting and agreeing to this contract through an electronic signature, which shall be treated the same as if it was an originally hand-signed contract.

Student Signature

Date (mm/dd/year)

If the above-named **student is not 18 years of age** on the above date, a **parent/guardian signature** must also appear on this Contract indicating acceptance of the terms and conditions herein.

Parent/Guardian (If necessary)

Date (mm/dd/year)

If you believe you qualify as an individual with a disability and are in need of a reasonable accommodation, please contact the Disability Specialist Office at (440) 449-2046. Accommodations are provided on a case-by-case basis due to documented disabilities and medical conditions. To qualify for reasonable housing accommodations according to Section 504 and the Fair Housing Act, the student must have a current condition that substantially limits a major life activity, and the accommodation must be necessary and reasonable. A diagnosis, in and of itself, does not automatically qualify for accommodations. Those granted accommodations will be required to re-submit a Request for Housing Accommodations Form each year.