

Educational Administration Program

Educating principled leaders.

Make
Your World
More

Ursuline College





For nearly 40 years, Ursuline's Educational Administration Program has been a regional powerhouse—preparing highly effective leaders of public and nonpublic schools.

Drawing on extensive research, the program instills best practices in teaching and learning, organizational development, and principled leadership.

Savvy administrators who take a people-centric approach to creating positive, collaborative educational environments, our graduates are in demand, extending a legacy of educational leadership throughout northeast Ohio.

Program emphasis includes:

- Working with others through the development of positive relationships
- Identifying values and operating out of a value-based system
- Developing personal and professional skills necessary for effective leadership
- Understanding and integrating knowledge required for leading an effective school

Other program highlights include the unique philosophies of public and private education; leadership and management; curriculum and instruction; personnel and resource management; contract and state law; funding; and educational theories within the unique environment of the private and nonpublic school.

Personal

Classes are small and highly interactive. Lectures are rare. Professors are available to students and welcome interaction outside of class. Ursuline classrooms foster a family atmosphere, giving students the opportunity to model the types of collaborative, support-based interpersonal relationships that lead to success in their professional lives.

Powerful

Students learn from practicing professionals who grapple every day with emerging issues in their fields. The faculty includes educators with a variety of specialties—a superintendent, an assistant superintendent, a director of human resources, a principal, and a director of curriculum.

Principled

Ursuline's values-based environment is the ideal back-drop for preparing administrators with the integrity and character required for success in school leadership.

Practical

Field work and internships give students the opportunity to practice and refine learned competencies in real-world situations. Working closely with the principal of their host school and an assisting principal from a different school, students gain a wide range of invaluable experience and perspective.



Effective

Our graduates enter a northeast Ohio market in need of highly qualified school administrators. School systems are eager for the ethical leadership skills instilled in Ursuline students. Program alumni are prepared to take on key leadership roles across the educational spectrum.

School Principal

Assistant Principal

Athletic Director

Dean of Students

Coordinator of Student Activities

Pre-School Program Director

Special Education Supervisor

Special Education Coordinator

Department Chairperson

Subject Area Coordinator

Master’s and Principal’s Certification Credit Hours

Candidates may earn a Master of Arts in Educational Administration by completing a minimum of 30 credit hours of coursework. Candidates must complete the six required courses (16 credits) and are able to choose their remaining courses to total a minimum of 30 credit hours. Candidates pursuing their Master of Arts in Educational Administration and Principal’s Licensure must complete 38 credit hours.

The requirements for those solely pursuing their licensure will vary depending on their degrees from previously attended institutions. Candidates entering the program with Master’s degrees should consult with the program director regarding transfer credit possibilities.

| Required Courses | | Credits |
|---|---|---------|
| ED 500 | Educational Administration I | 2 |
| ED 505 | Principles of Supervision | 3 |
| ED 509 | Field Experience I | 2 |
| ED 560 | Educational Research | 3 |
| ED 575 | School Law | 3 |
| ED 590 | Integrating Seminar OR Thesis/Research | 3 |
| Electives | | Credits |
| ED 510 | Educational Administration II | 2 |
| ED 519 | Field Experience II/Internship | 3 |
| ED 520 | Instructional Leadership | 3 |
| ED 530 | Curriculum Development | 3 |
| ED 536 | Culture and Climate | 2 |
| ED 541 | Pupil Personnel Services | 2 |
| ED 549 | Professional Staff Development | 3 |
| ED 554 | Issues and Problems of the Principal | 2 |
| ED 589 | Administrative & Instructional Uses of Technology | 2 |
| Total Credits Required for M.A. in Educational Administration | | 30 |
| Total Credits Required for M.A. and Principal's Certification | | 38 |

PLEASE NOTE

Per OAC 3301-24-05, endorsements may only be added to a standard principal license. This means that principals currently holding an alternative license (non-standard) must advance to the professional license before they may pursue an endorsement.



Flexible

Evening, weekend, and summer courses enable those with work or family commitments to complete their degree with minimal disruption.

Superintendent Licensure

Ursuline's superintendent licensure program further develops your professional skills in areas such as hiring and developing personnel, the district strategic plan, facility management, levies and bond issues, school-community relations and more. Completed in 16 months or four consecutive semesters, this cohort program has a one class at a time approach. The curriculum matches ELCC Standards (national SPA), the Ohio Standards for Superintendents, and the Conceptual Education Unit.

| Required Courses | | Credits |
|--|---------------------------------------|---------|
| ED 601 | You as a Superintendent | 3 |
| ED 602 | The Business of the School District | 3 |
| ED 603 | Educating the Whole Child | 3 |
| ED 604 | Superintendent Internship and Seminar | 3 |
| Total Credits for Superintendent Licensure | | 12 |



More than 300

Ursuline College alumni

serve as school

administrators

in the Northeastern

Ohio region—

including 12 who were named to new administrative positions for the 2020-2021 school year.

Apply at ursuline.edu/apply

Admission Requirements

Students applying for admission must meet both the general requirements for admission to all graduate programs and the specific requirements of the particular program of study. For the Master of Arts in Educational Administration, admission requirements are as follows:

1. Application for Graduate Studies, including an essay of 500–1,000 words. Application may be submitted at **ursuline.edu/apply**.
2. Non-refundable \$25 application fee.
3. All official transcript(s) for baccalaureate degree from an accredited institution and any additional undergraduate or graduate academic coursework whether or not credit was earned, the program was completed, or the credit appears as transfer credit on another transcript. Transcript(s) must be forwarded to the Office of Graduate Admission directly by the issuing institution. Principal and superintendent licensure students only need to provide official transcripts from the master's degree.
4. Evidence of ability to do graduate work as indicated by a recommended 3.0 GPA shown on the applicant's transcript(s). Students may be asked to take the Graduate Record Examination (GRE) or provide other evidence of academic ability if their GPA is below 3.0. At the discretion of the dean, students may be admitted conditionally if their GPA is below 3.0.
5. Three recommendations utilizing the required recommendation form. Recommendations should be written by appropriate professionals attesting to the suitability of the applicant for graduate work in the particular field. Principal and superintendent licensure students do not need to provide recommendations.
6. Satisfactory completion of an interview with the program director and/or graduate faculty.

International Students

International students, in addition to the above criteria, must also comply with Ursuline College's procedures for admission as an international student. Visit **ursuline.edu/international** for more information.

Application Deadline

Applicants are urged to initiate formal application as far as possible in advance of the semester or term in which they plan to enroll. Educational Administration courses begin in the fall, spring and summer semesters. Superintendent licensure courses are offered in a cohort format beginning in the fall semester.



Ursuline College is accredited by the Higher Learning Commission. In addition, Ursuline's education programs are accredited by:



National Council for Accreditation
of Teacher Education

Graduate Admission

440.646.8119

graduateadmissions@ursuline.edu

2550 Lander Road
Pepper Pike, OH 44124

ursuline.edu/grad



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